

Minutes:

NIDAT meeting on March 13, 2019, was held at the big conference room in the Mason City Public Library. In attendance were Jane Ginapp, Katie Koehler, April Concepcion, Jack Gannet, Emily Ginneberge, Dan Gapinski, Merle Brockshus, Bill Orozco and Beth Enright with City of Mason City.

The meeting was called to order by Jane at 4:32 p.m. The Treasurer's Report was given by Jack. The bank statement is balanced with the spreadsheet showing the columns for, Overall funds at \$3,240.34, Lunch \$3,756.07 and Contest at \$-320.56 for t-shirts, book printing, book sales. Receipts were turned in for other expenses incurred for the contest. Jack will write out reimbursements.

Jack mentioned he is stepping down as the Treasurer. He does not recommend Quick books. Online banking will have similar programs that would aid with balancing with the accounting. An audit and turn over of the account will be done to end Jack's responsibility. Merle made the motion to accept the Treasurer's Report and Dan seconded.

A quorum was determined.

Approval of minutes: The motion to accept the minutes from last month's meeting on February 13, was made by Jane and seconded by Emily.

Website update: Merle will have some time off next week to meet face-to-face with Matt. The site needs to have old information taken down and updated with new, a link to Facebook, and new web layout. To do this, still needs the log-in password.

Jack mentioned that the website could also explore being able to do 2-way communication.

Emily mentioned Squarespace to build a new website and subscribe for yearly hosting.

Election of officers: Bill Orozco is joining Jane as co-chair. Merle Brockshus is stepping down as co-chair and will take over as Treasurer. He is already setup in the bank, an easy transition to this role. April is the secretary. These names were nominated and the votes and motion passed with the group.

Cultural designation – Emily and Beth presented the Cultural Designation application that Mainstreet is putting together. They asked the group what activities are taking place in the Mason City downtown corridor that is worth mentioning. Ideas included: Ethnic Lunch, NIDAT's monthly meeting, NIACC's international students, immigrants in school, international staff in business and cultural church activities. Brainstorming on possible events in the park or indoor activities that can highlight winners of art/writing contest, music and art, and food.

Development Committee on Purdue Sponsorship: This agenda item will be removed going forward. Grant writing is on Dan's schedule, working on the Farrer in April, then Principal in May towards summer.

Art and Writing Contest: Diane's offer to send out Thank You cards is very much appreciated. Notes will go out to sponsors, judges and organizers who has helped make the contest and presentation a success.

Katie plans to speak with David Versteeg to confirm access to e-mail listing to reach teachers to avoid the significant drop in participation seen this year.

Jane reviewed a spreadsheet with just basic information to assist with the data entry and tracking of entries from teachers. Katie will review these streamlining efforts and will seek Mr. Versteeg's support.

The motion to adjourn was made by Dan and Jane seconded. The motion passed, the meeting ended at 5:42 p.m.

Respectfully submitted by April Concepcion